



PURCHASE ORDER  
DSWD MIMAROPA Region  
Entity Name

Supplier : GALRAYA RESORT CLUB, INC. P.O. No. : 2022-08-0873  
Address : Brjy. Lewin Lumban, Laquna Date : August 30, 2022  
TIN : 007-269-420-000 Mode of Procurement : LOV

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : CALABARZON Delivery Term : FOB Destination  
Date of Delivery : November 21-25, 2022 Payment Term : 15-30 days upon final inspection

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<p>Board and Lodging for 4 days Supplementary Feeding Program - Year-end Strategic Planning. Venue: CALABARZON Date: November 21-25, 2022 Check in: November 21, 2022 / 2:00 PM Check out: November 25, 2022 / 12:00 NN Room sharing: TWIN/TRIPLE sharing with individual bed per pax, Airconditioned rooms and free toiletries</p> <p>Meal schedule November 21 - Lunch, PM snack, Dinner November 22-24 - Breakfast, AM snack, Lunch, PM snack, and Dinner November 25- Breakfast, AM snack</p> <p>Type &amp; Time of serving: <u>Buffet Meals &amp; Plated Snacks</u> Menu Selection: Hotel to submit menu ( Minimum of 2 meat dish, 1 vegetable dish, 1 soup, 1 dessert, rice) No repeating of meals per menu</p> <p>INCLUSIONS: Free use of Airconditioned Conference room ( can accommodate at least 25 pax and free from noise which is detrimental to the event) Schedule of use of function room- November 21, 2022 - 12:00 NN - 5:00 PM November 22-24, 2022 - 8:00 AM - 5:00 PM November 25, 2022 - 8:00 AM - 12:00 NN</p> <p>Free flowing coffee and drinking water No obstructing pillars in the conference room Availability of electric outlets and free use of extension chords with audio system and at least 3 microphones (wireless) Free use of projector and screen, and whiteboard (1 projector) with free strong wifi connections Free use of parking space for secretariat and participants. Facilities must be PWD and Senior Citizen Friendly Must be structurally sound, have fire escapes and firefighting Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters Free complimentary room for the Secretariat / Regional Director (1 room) for the duration of event Free stage backdrop and welcome tarpaulin Free use of facilities and amenities (team building facilities, pool, etc.) Hotels/restaurants/resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like ***nothing follows***</p> <p>TOTAL APPROVED BUDGET FOR THE CONTRACT: One Hundred Sixty Thousand Pesos Only (Php 160,000.00) RFQ No. 2022-07-0766 NP LOV Purpose: Supplementary Feeding Program - Year-end Strategic Planning. Prepared by: Cathy Victorio</p>	20 18 guaranteed pax	1,995.00	159,600.00
			TOTAL		159,600.00

(Total Amount in Words) One Hundred Fifty-Nine Thousand Six Hundred Pesos Only.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

Date

Very truly yours,

*Leona*  
LEONARDO C. REYNOSO, CESO III

Signature over Printed Name of Authorized Official

9 Regional Director X 9

Fund Cluster : 101

Funds Available : 159,600-00

*Ma. Evelyn Galan*  
Signature over Printed Name of Chief Accountant/Head of Accounting  
AO IV, OIG-Accounting Section Head

ORS/BURS No. : 01-10101-22-09-4342

Date of the ORS/BURS: 9/5/2022

Amount : 159,600-00



Department of Social Welfare and Development  
 DSWD-GF-010 | REV 01 | 17 AUG 2022



"Serbiyong May Puso Saan Man sa MIMAROPA"

## NOTICE OF AWARD

August 30, 2022

**KATHRINE KATE A. ABUCAY**  
 Authorized Representative  
 CALIRAYA RESORT CLUB, INC.  
 Brgy. Lewin Lumban, Laguna

Dear Ms. Abucay:

We are pleased to inform you that the RFQ No. 2022-07-0766 for the Board and Lodging of the Supplementary Feeding Program - Year-end Strategic Planning is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to One Hundred Fifty Nine Thousand Six Hundred Pesos Only (Php 159,600.00).

You are therefore required to comply with the Terms and Conditions stated in the PO No.2022-08-0873 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

**LEONARDO C. REYNOSO, CESO III**  
 Regional Director  
 Head of the Procuring Entity *X* *q* *8*

Conforme:

\_\_\_\_\_  
 (Signature over Printed Name of Bidder's Authorized Representative)

**CALIRAYA RESORT CLUB, INC.**

Date: \_\_\_\_\_





**BAC RESOLUTION NO. 2022-0412**

Series of 2022

**BAC RESOLUTION RECOMMENDING NEGOTIATED PROCUREMENT-LEASE OF VENUE AS MODE OF PROCUREMENT FOR THE SUPPLEMENTARY FEEDING PROGRAM - YEAR-END STRATEGIC PLANNING AND RECOMMENDING AWARD**

**WHEREAS**, on July 21, 2022, the Bids and Awards Committee thru its Secretariat received an approved Purchase Request for the Lease of Venue of the Supplementary Feeding Program - Year-end Strategic Planning, in CALABARZON;

**WHEREAS**, the approved Budget for the Contract for the Lease of Venue with Catering Service is Fourteen Thousand Five Hundred Pesos Only (Php 160,000.00);

**WHEREAS**, the above mentioned request has been included in the Annual Procurement Plan for FY 2022 as per attached Project Procurement Management Plan;

**WHEREAS**, following the procurement modality, Negotiated Procurement- Lease of Venue (NP-LOV) as supplemented in the CY 2022 Annual Procurement Plan of the Region and pursuant to Annex H of the 2016 Implementing Rules and Regulations (IRR) of the Republic Act (RA) 9184 or the Government Procurement Reform Act, in NP-LOV, *"The BAC shall prepare and send the RFQs to at least three (3) suppliers, contractors or consultants of known qualifications. This, notwithstanding, those who responded through any of the required postings shall allowed to participate. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof;*

**WHEREAS**, the Procurement Section posted Request for Quotation (RFQ) in the Philippine Government Electronic Procurement System (PhilGEPS) website for six (6) days, starting on August 23, 2022 to August 29, 2022;

**WHEREAS**, the Procurement Section conducted canvass by sending Request for Quotation to prospective service providers. The RFQ and the proof of invitation are hereto attached as Annex A and made an integral part hereof;

**WHEREAS**, within the set deadline, four (4) quotations were received by the BAC Secretariat. The quotation received is hereto attached, marked as Annex B and made an integral part hereof;

**WHEREAS**, four service provider submitted their quotations with the following results;

Service Provider	Total Quote	Remarks
CALIRAYA RESORT CLUB, INC.	Php 159,600.00	Lowest Calculated Bid and compliant to end-user requirements and with the average rate of 93.58%.
PIÑA COLINA	Php 166,100.00	ABOVE ABC
SHERCON RESORT & ECOLOGY PARK	Php 279,216.00	ABOVE ABC
PALM BEACH RESORT	Php 491,700.00	ABOVE ABC

**WHEREAS**, a Table of Rating Factor was used as basis for criteria in selecting the right lease of venue;

**WHEREAS**, the lowest bidder Caliraya Resort Club, Inc. was evaluated based on the Rating Factor and passed with the average rate of 93.58%;

**WHEREAS**, the Bids and Awards Committee have carefully checked and assessed the compliance of Caliraya Resort Club, Inc. based on the end user's requirements;

**WHEREAS**, Caliraya Resort Club, Inc. is responsive and compliant based on end user's requirements;

**NOW, THEREFORE**, in light of the foregoing considerations, **WE**, the Bids and Awards Committee, hereby **RESOLVE** as it hereby **RESOLVED**;

1. To recommend the Alternative Mode of Procurement Thru Negotiated Procurement- Lease of Venue to the Head of the Procuring Entity (HOPE);

2. To recommend the approval of award to Caliraya Resort Club, Inc., as the Lowest Calculated and Responsive Bidder for the Lease of Venue of the Supplementary Feeding Program - Year-end Strategic Planning. in CALABARZON, in the amount of One Hundred Fifty-Nine Thousand Six Hundred Pesos Only (Php 159,600.00);

**RESOLVED**, this 26th day of August 2022 at Manila, Philippines

**JAMUEL P. BALBABOCO**  
BAC Member

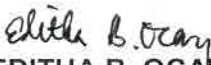
**IMEE C. VILLANUEVA**  
BAC Member

**MARICEL DELA VEGA-URDAS**  
BAC Member

  
**PATRICK G. JARMIN**  
Alternate BAC Member


  
**KHEEN MICHAEL SE**  
Alternate BAC Member

**MIRAMELINDA O. LEUTERIO**  
Alternate BAC Member

  
**EDITHA B. OCAMPO**  
BAC Vice Chairperson

**GENELIZA Q. GABILAN**  
BAC Chairperson

(  ) Approved (  ) Disapproved

  
**LEONARDO C. REYNOSO, CESO III**  
Regional Director  
Head of Procuring Entity



Purpose: Supplementary Feeding Program - Year-end Strategic Planning.

Item No.	Qty	Unit	Purchaser's Requirements	CALIRAYA RESORT CLUB, INC.		PIÑA COLINA		SHERCON RESORT & ECOLOGY PARK		PALM BEACH RESORT	
				Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
1	20	pax	Board and Lodging for 4 days	1,995.00	159,600.00						
			Supplementary Feeding Program - Year-end Strategic Planning.			ABOVE ABC		ABOVE ABC	Quotation for only 18 pax	ABOVE ABC	ABOVE ABC
			Venue: CALABARZON								
			Date: November 21-25, 2022								
			Check in: November 21, 2022 / 2:00 PM								
			Check out: November 25, 2022 / 12:00 NN								
			Room sharing: TWIN/TRIPLE sharing with individual bed per pax. Airconditioned rooms and free toiletries								
			<b>Meal schedule</b>								
			November 21 - Lunch, PM snack, Dinner								
			November 22-24 - Breakfast, AM snack, Lunch, PM snack, and Dinner								
			November 25- Breakfast, AM snack								
			<b>Type &amp; Time of serving: Buffet Meals &amp; Plated Snacks</b>								
			Menu Selection: Hotel to submit menu ( Minimum of 2 meat dish, 1 vegetable dish, 1 soup, 1 dessert, rice)								
			No repeating of meals per menu								
			<b>INCLUSIONS:</b>								
			Free use of Airconditioned Conference room ( can accommodate at least 25 pax and free from noise which is detrimental to the event)								
			<b>Schedule of use of function room-</b>								
			November 21, 2022 - 12:00 NN - 5:00 PM								
			November 22-24, 2022 - 8:00 AM - 5:00 PM								
			November 25, 2022 - 8:00 AM - 12:00 NN								
			*** page 1 of 2***								
			<b>Approved Budget Cost: Php 160,000.00</b>								
			TOTAL		159,600.00		166,100.00		279,216.00		491,700.00

Deliberated upon by the DSWD - BIDS COMMITTEE (DSWD-BAC) on April 26, 2022 and recommends to be awarded to CALIRAYA RESORT CLUB, INC.

**JAMUEL P. BALBABOCO** Member  
**IMEE C. VILLANUEVA** Member  
**MARICEL F. DELA VEGA-URDAS** Member  
**EDITHA B. OCAMPO** Vice Chairperson  
**GENELIZA Q. GABILAN** Chairperson  
**PATRICK G. JARMIN** Alternate Member  
**KHEEN MICHAEL G. SE** Alternate Member  
**MIRAMELINDA O. LEUTERIO** Alternate Member

Approved by:  
  
**LEONARDO C. REYNOSO, CESO III**  
 Regional Director

Procurement Form No. 04 - B (Abstract of Canvass)  
**REPUBLIC OF THE PHILIPPINES**  
**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**  
**ABSTRACT OF CANVASS**

2022-07-0766 NP LOV

Purpose: **Supplementary Feeding Program - Year-end Strategic Planning**

Item No.	Qty	Unit	Purchaser's Requirements	CALIRAYA RESORT CLUB, INC.	PIÑA COLINA	SHERCON RESORT & ECOLOGY PARK	PALM BEACH RESORT
			Free flowing coffee and drinking water				
			No obstructing pillars in the conference room				
			Availability of electric outlets and free use of extension chords				
			with audio system and at least 3 microphones (wireless)				
			Free use of projector and screen, and whiteboard (1 projector)				
			with free strong wifi connections				
			Free use of parking space for secretariat and participants				
			Facilities must be PWD and Senior Citizen Friendly				
			Must be structurally sound, have fire escapes and firefighting				
			Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters				
			Free complimentary room for the Secretariat / Regional Director (1 room) for the duration of event				
			Free stage backdrop and welcome tarpaulin				
			Free use of facilities and amenities (team building facilities, pool, gym, etc.)				
			NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like				
			*** page 2 of 4 ***				
			***nothing follows***				
			Rating Factor				
			Passing Rate: 90%				
			<b>Approved Budget Cost: Php 160,000.00</b>				
			TOTAL	159,600.00	TOTAL	166,100.00	TOTAL
			TOTAL			279,216.00	TOTAL
			TOTAL				491,700.00

Deliberated upon by the DSWD - BIDS COMMITTEE (DSWD-BAC) on CALIRAYA RESORT CLUB INC. and MARITOGA  
 recommends to be awarded to

**JAMUEL P. BALBABOCO**  
Member

**IMEE C. VILLANUEVA**  
Member

**EDITHA B. OCAMPO**  
Vice Chairperson

**GENELIZA Q. GABILAN**  
Chairperson

**PATRICK G. JARMIN**  
Alternate Member

**KHEEN MICHAEL G. SE**  
Alternate Member

**MIRAMELINDA O. LEUTERIO**  
Alternate Member

Approved by:  
**LEONARDO C. REYNOSO, CESO III**  
 Regional Director